

Wacouta Township February 14, 2022 Meeting Minutes

Following is the written text of business transacted by the Wacouta Board of Supervisors at its monthly meeting held on February 14, 2022. Board members present were: Chairperson John Plehal and Supervisors William Wells and George Thoma. Also, Laan Dommer, Clerk/Treasurer was present. The meeting was held at the town hall.

- 1) Chairperson John Plehal called the meeting to order at 7:00 p.m.
- 2) Approval of the minutes for the January 10, 2022, monthly meeting. Thoma made a motion to approve the minutes; seconded by Wells. The motion carried.
- 3) Old Business
 - a) Volunteers and appreciation: Wells stated that he has sent out notes of appreciation to some of the volunteers that have helped around the Town Hall and township property in this last year.
- 4) New Business
 - a) Roads and Trail: Plehal reviewed the current submission by two contractors for mowing. These will be discussed at the March meeting after proper notice and review.

One letter was sent this month to one resident regarding placing plowed snow across the roadway, as discussed in last month's meeting. So far there has not been additional infractions.
 - b) Planning and Zoning: Thoma stated there are plans to arrange a meeting of the Planning Commission.
 - c) Town Hall, Cemetery and adjacent areas
 - i) Wells stated that he had been contacted by a company to clean headstones in the cemetery. Plehal suggested that this information be provided in an upcoming newsletter.
 - ii) CEMTRAX review: No updates this month
 - iii) Cemetery survey – Wells discussed potential work and costs to survey new plots in the cemetery. There was an indication that the entire cemetery may need a survey to accomplish a gravesite survey. It was suggested that he secure an estimate of costs for a survey.
 - d) Annual Meeting & Election:
 - i) Annual Meeting report assignments: The need for a moderator was discussed. Plehal said he will contact the past moderator to see if he is available.
 - ii) Preparations for election: Dommer stated that he will be giving proper notice for the March 8, 2022 election, as well as securing necessary judges. The

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election will be held at the Wacouta Town Hall. The determinant for mask requirements is still pending.

- e) Life Insurance: This is addressed in the Treasurer's Report.
- f) Newsletter: Plehal will draft a newsletter to go out this month. Topics should be sent to him for this winter edition.
- g) Audits:
 - i) Plehal discussed the need to go forward with an audit for the Minnesota Office of the State Auditor. The firm that did the audit for us last year has been contacted.
Options for ways to go forward to possibly reduce the frequency of future audits, and stay under thresholds set by the legislature, were reviewed.
Authorization to go forward with the audit was given to the Clerk/Treasurer.
 - ii) Board of Audit – The approved Minutes for the BOA were discussed and will be presented at the Wacouta Annual Meeting, on March 8, 2022.

5) Treasurer's report as of January 31, 2022:

Dommer presented bills in the amount of \$ 7,104.92 to be paid for the January 2022 checks. Thoma made a motion to not approve the claim for \$325.00 to Minnesota Benefit Association (*life insurance*); Wells seconded. The motion carried.
Thoma made the motion to approve the Treasurer's report and bills for \$ 6779.92; Wells seconded it. The motion carried.

6) The next scheduled monthly meeting is Monday, March 7, 2022, at 7:00 p.m.

Wells made a motion to adjourn, seconded by Thoma. Motion carried at 7:51 p.m.

-Submitted by Laan Dommer